



ADDENDUM TO RFP DOCUMENTS

PROJECT NAME Administration and Project Delivery Services 2021-2022 Community Development Block Grant and Other Related Programs

PROJECT No. 202201 **RFP OPENING DATE** 11/16/2021 **ADDENDUM No.** TWO
Addendum Issue Date: 11/10/2021

To All Proposers:

This addendum is issued to modify the previously issued RFP documents and/or given for informational purposes, and is hereby made a part of the RFP documents. Please attach this addendum to the documents in your possession and acknowledge receipt of this addendum by signing below.

Question received via bids@cityofhomestead.com:

1. Q: Can a company that became fully active in 2020 use the experience of its staff from a previous employment as the similar projects qualification requirement?

A: Yes, prior experience may be considered.

2. Q: For references, should the 3 references also include the sub-consultants references or just the proposers?

A: At time of submitting a proposal, if the proposer is anticipating using a sub-consultant, then that should be made clear in the proposal and references for the sub-consultants should be included in the submittal. Refer to Tab 4, D – Subcontractors.

3. Q: What is the amount each applicant/household receives for the First Time Homebuyer program?

A: It will be approximately \$5,000 (City will be adopting the CRA's existing Program).

4. Q: What is the amount each applicant/household receives for Housing Rehabilitation program?

A: The amount each applicant/household receives is \$15,000.00.

5. Q: Does the City have an existing pool of contractors for the housing rehabilitation program?

A: Yes, the City has a list of pre-qualified contractors awarded through RFQ# 201916 - General Contractors for CRA Residential and Commercial Grant Programs.

6. Q: Does the City have an existing pool of housing inspectors for the housing rehabilitation program?

A: No. However, we used C.A.P. to do similar inspections of our five (5) NSP Homes and may be considered again. Alternatively, this could be a sub-contract for the CDBG Administrator.

7. Q: How much funding does the City have set aside for the Housing Rehabilitation Program?

**A: Over three entitlement years, the City allocated \$403,908.
To date the City has expended \$285,319 leaving a balance of \$118,588 (\$51,055 + \$67,533).**

**FY2013 \$150,000 (expended all \$150,000).
FY2014 \$182,079 (expended \$131,023.14) Balance of \$51,055.86 amended to FY2021.
FY2015 \$ 71,829 (expended only \$4,295.91) leaving a balance of \$67,533.09.**

Reviewed by:

Carlos Perez

Carlos Perez
Director of Finance

Malia T. Rivera

Malia T. Rivera, CPPO, CPPB
Procurement Manager

Acknowledged by:

Name (*Printed*)

Signature

Date